



# BONITA UNIFIED SCHOOL DISTRICT

115 West Allen Avenue San Dimas, California 91773 (909) 971-8200 Fax (909) 971-8329

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**Superintendent**

*Gary Rapkin, Ph.D.*

**Assistant Superintendents**

*Lois Klein – Educational Services*

*Curtis Frick – Human Resources Development*

*Ann Sparks – Business Services*

**Board of Education**

*Chuck Coyne*

*Glenn Creiman*

*Jim Elliot*

*Diane Koach*

*Patti Latourelle*

## AGENDA

### REGULAR MEETING OF THE BOARD OF EDUCATION

**WEDNESDAY, DECEMBER 8, 2010**

**CLOSED SESSION 6:00 – 7:00 P.M. - OPEN SESSION: 7:00 P.M.**

**THESE PROCEEDINGS ARE BEING AUDIO/VIDEO TAPED PURSUANT TO GOV. CODE 54953.5  
AND REBROADCAST ON CHANNEL 3**

**COPIES OF THE AGENDA MATERIALS ARE AVAILABLE IN THE LOBBY AT THE DISTRICT  
EDUCATION CENTER**

Pursuant to Government Code Section 54954 and Education Code Section 35140, the Regular Meeting of the Board of Education will be held on Wednesday, December 8, 2010 at 7:00 p.m. with the Executive Closed Session to be conducted from 6:00 p.m. to 7:00 p.m. to discuss topics listed on the Agenda. The meeting will be held at the Education Center, 115 West Allen Avenue, San Dimas, CA.

### CALL TO ORDER

Who: \_\_\_\_\_

Time: \_\_\_\_\_

### ROLL CALL

Present (P) Absent (A)

- (P) (A) Diane Koach, President
- (P) (A) Jim Elliot, Vice President
- (P) (A) Chuck Coyne, Member
- (P) (A) Glenn Creiman, Member
- (P) (A) Patti Latourelle, Member
- (P) (A) Gary Rapkin, Superintendent
- (P) (A) Lois Klein, Assistant Superintendent, Educational Services
- (P) (A) Curtis Frick, Assistant Superintendent, Human Resources
- (P) (A) Ann Sparks, Assistant Superintendent, Business Services
- (P) (A) Rebecca Aguilera, Student Representative, Bonita High School
- (P) (A) Casey Gibbs, Student Representative, Ed Jones Educational Center
- (P) (A) Jessica Valo, Student Representative, San Dimas High School

### REQUESTS TO SPEAK ON CLOSED SESSION AGENDA ITEMS

This announcement is designed to alert the public to the opportunity to address the Board on agenda items. The Board may limit the total time for each agenda item to twenty (20) minutes.

Any person wishing to speak on an agenda item may be granted up to five (5) minutes at the time the item appears on the agenda. In the case of a non-agenda item, comments may be made under Section 11- Requests to Speak On Non-Agenda Items-Communication From The Public. Prior to addressing the Board, please fill out the "Request to Address the Board" card, which may be picked up from Barbara Litwin, Senior Executive Assistant to the Superintendent.

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### **CLOSED SESSION AGENDA**

1. Conference with Labor Negotiators Pursuant to Government Code 54957.6  
District Designated Negotiator, Bonita Unified School District,  
Teachers Association (BUTA) and Classified Employees Association (CSEA).
2. Public Employee Performance Evaluation. Title: Superintendent. Pursuant to Government Code  
Section 54957.
3. Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900,  
48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under  
consideration.

### **OPEN SESSION AGENDA**

#### **1. CALL TO ORDER**

The Board of Education will Reconvene into Open Session to report those actions taken in Closed  
Session, if any, that are required to be reported pursuant to Government Code Section 54957.1 at  
\_\_\_\_\_ p.m.

#### **2. REPORT OUT OF CLOSED SESSION**

Pursuant to Gov. Code Section 54957.1

#### **3. PLEDGE OF ALLEGIANCE TO THE FLAG**

#### **4. APPROVAL OF AGENDA ORDER AND CONTENT**

Disposition

Moved \_\_\_\_\_  
Second \_\_\_\_\_  
Aye \_\_\_\_\_  
No \_\_\_\_\_

#### **5. FEATURED PRESENTATIONS**

1. Holiday Choral Performance – San Dimas High School Chamber Singers, Directed by Alyssa  
Cossey – Introduced by Lois Klein
2. Recognition of Courtney Hine, Recipient of 2010 Champion for Character for the CIF Southern  
Section – Introduced by Curtis Frick
3. Recognition of Imani Tate, Reporter for Inland Valley Daily Bulletin City News – Introduced by  
Dr. Rapkin
4. Presentation on Enhancing Education Through Technology (EETT) Grant Award – Introduced  
by Lois Klein

#### **6. ANNUAL ORGANIZATION – BOARD OF EDUCATION**

1. Election of Board Officers:
  - a. **President**  
Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Nominee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

**b. Vice President**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Nominee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

2. Appoint 1 (one) representative to **San Antonio Regional Occupational Program Board of Directors.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

Appoint 1 (one) alternate representative to **San Antonio Regional Occupational Program Board of Directors.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

3. Appoint 1 (one) representative to elect members to the **Los Angeles County Committee on School District Organization.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

4. Appoint 1 (one) representative to the **California School Boards Legislative Network.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

5. Appoint 1 (one) representative to the **Los Angeles County School Trustees Association.**

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

6. Appoint 2 (two) representatives to the **La Verne Ad Hoc Committee**.

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

7. Appoint 2 (two) representatives to the **San Dimas Ad Hoc Committee**.

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

8. Appoint 1 (one) representative to the **La Verne/San Dimas Education Foundation**.

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Appointee \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

9. Approve Board of Education Meeting dates for **December 2010 through December 2011**.

Motion \_\_\_\_\_  
Second \_\_\_\_\_  
Vote: Aye \_\_\_\_\_ No \_\_\_\_\_

## **7. COMMUNICATIONS-STUDENT REPRESENTATIVES**

Ramona Middle School Representative  
Report from Student Board Representatives

## **8. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS**

Minutes: Regular Meeting November 3, 2010

Disposition

Moved \_\_\_\_\_  
Second \_\_\_\_\_  
Aye \_\_\_\_\_  
No \_\_\_\_\_

## **REQUESTS TO SPEAK ON OPEN SESSION AGENDA ITEMS**

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## **9. CONSENT AGENDA**

Matters listed under the Consent Agenda are considered by the Board of Education to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. If any member of the Board, the Superintendent, or the public, so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda. Items will be approved with one motion, which is not debatable and which requires a unanimous vote for passage.

Disposition

Moved \_\_\_\_\_  
Second \_\_\_\_\_  
Aye \_\_\_\_\_  
No \_\_\_\_\_

## **EDUCATIONAL SERVICES**

1. Approve extended and overnight educational field trip as listed. Itinerary is on file in the Educational Services Department.
  - a. San Dimas High School Girls Basketball Team to compete in the Southern California Holiday Prep Classic Basketball Tournament, San Diego, CA, December 27-30, 2010.
2. Approve Special Education Local Plan Area (SELPA) Local Plan for Special Education.
3. Approve Special Education Agreement for Professional Services.
  - a. Christensen Hearing Center
4. Approve second reading and adoption of Board Policy 5131 – Conduct.
5. Approve second reading and adoption of Board Policy 5144 – Suspension and Expulsion.

## **BUSINESS SERVICES**

6. Approve and/or ratify "A" warrants (payment for school employees) and "B" warrants (payments for equipment, supplies, services of non-school employees and other non-salary expenditures) as listed.
7. Approve and/or ratify purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.
8. Approve budget transfers between major object codes, as presented.

9. Approve Independent Contract Agreements between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contract Agreement are kept on file in the Business Office.
  - a. The Bodine Group
  - b. Roger Clark
  - c. Dr. Janice Pilgreen
  - d. Diverse Network Associates, Inc./CatapultK12
10. Declare items listed as surplus in accordance with Education Code 17545 and authorize disposal.
11. Approve Third Month Enrollment Report as of November 12, 2010.
12. Approve interfund loan from the General Fund to the Cafeteria Fund.
13. Approve Lone Hill Middle School's Associated Student Body Financial Statements for the first quarter.
14. Approve Ramona Middle School's Associated Student Body Financial Statements for the first quarter.
15. Approve Bonita High School's Associated Student Body Financial Statements for the first quarter.
16. Approve San Dimas High School's Associated Student Body Financial Statements for the first quarter.
17. Approve facility use request by New Song Church for Sunday use of San Dimas High School Stadium.
18. Approve Agreement between Bonita Unified School District and John R. Byerly, Inc. to provide inspection services related to the construction of two shade shelters at Gladstone Elementary School.
19. Approve Agreement between Bonita Unified School District and Kyocera Mita America for print management services District-wide.
20. Approve Agreement between Bonita Unified School District and Ninyo & Moore for geotechnical and geohazard consulting services for Bonita High School gymnasium construction and modernization projects.
21. Approve Agreement between Bonita Unified School District and SMART Business Advisory and Consulting, LLC. as related to Governmental Accounting Standards Board (GASB) 45.
22. Approve Agreement between Bonita Unified School District and Adolph Ziemba, AIA & Associates, Inc. to provide architectural and engineering services related to the San Dimas High School stadium reconfiguration project.
23. Approve Renewal Agreement between Bonita Unified School District and the City of Claremont for the use of their compressed natural gas fueling station.
24. Award Bid 10-11:04 1-16 to identified contractors for the Bonita High School new gymnasium and gymnasium modernization projects.

25. Approve Change Order #7 Bid 08-09:07-Revision 01 for construction of modernization projects at Oak Mesa Elementary School – Chap, Inc.
26. Approve Change Order #4 Bid 08-09:08 for installation of data/voice network cabling at Oak Mesa Elementary School – Alquest Technologies, Inc.
27. Approve Change Order #17 Bid 09-10:05 for Chaparral/Vista High School modernization, interim housing and electrical projects – Chap, Inc.
28. Approve Change Order #1 Bid 09-10:06 for installation of digital intercom, clock and bell systems at Chaparral/Vista High School – Alquest Technologies, Inc.
29. Approve Notice of Completion for the installation of a communication tower at Bonita High School Sports Park.
30. Approve Notice of Completion for purchase of a shade structure at Chaparral/Vista High School – Dave Bang and Associates.
31. Approve Notice of Completion for installation of a shade structure at Chaparral/Vista High School – Heisler Landscape.
32. Approve Notice of Completion for Bid 08-09:06 for installation of data/voice network cabling at Chaparral/Vista High School – Alquest Technologies, Inc.
33. Approve Notice of Completion for Bid 08-09:07-Revision 01 for modernization projects and installation of interim housing at Oak Mesa Elementary School – Chap, Inc.
34. Approve Notice of Completion for Bid 08-09:08 for installation of data/voice network cabling at Oak Mesa Elementary School – Alquest Technologies, Inc.
35. Approve Notice of Completion for Bid 09-10:05 for modernization projects at Chaparral/Vista High School – Chap, Inc.
36. Approve Notice of Completion for Bid 09-10:07 for digital intercom, clock and bell systems at Oak Mesa Elementary School – Alquest Technologies, Inc.
37. Approve Notice of Completion for Bid 09-10:06 for digital intercom, clock and bell systems at Chaparral/Vista High School – Alquest Technologies, Inc.
38. Approve Notice of Completion for Bid 10-11:02 for roof repair/replacement at Allen Avenue, La Verne Heights and Roynon Elementary Schools, Bonita High School and the Ed Jones Educational Center – Best Contracting Services.
39. Approve Budget Development Calendar for fiscal year 2011-2012.
40. Provide Los Angeles County Office of Education with signatures of the Superintendent, Assistant Superintendent of Business Services, Assistant Superintendent of Human Resources Development, Assistant Superintendent of Educational Services and Senior Director of Fiscal Services to sign Warrants, Orders for Salary Payment, Notices of Employment, Contracts and Purchase and Payment Authorizations, as designated, signatures of Directors, Principals, Assistant Principals and Coordinators to sign Approvals for Payment of Invoices, as designated, signature of Director of Purchasing to sign Purchase Orders, as designated, and signatures of the Board of Education members.

## **HUMAN RESOURCES**

41. Approve/Ratify Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.
42. Approve/Ratify Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.
43. Approve Certificated/Classified attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.
44. Approve certification of management personnel assigned as teacher evaluators for the 2010-2011 school year in accordance with Board Policy 4120.
45. Approve the Declaration of Need for Fully Qualified Educators.
46. Approve Agreement between Bonita Unified School District and University of Redlands to provide student teaching/intern opportunities for the 2011-2012 school year.
47. Approve second reading and adoption of Board Policy 1312.1 – Complaints Concerning District Employees.
48. Approve 1.0 Full-Time Equivalent (FTE) for a temporary Teacher on Special Assignment at Lone Hill and Ramona Middle Schools beginning January 24, 2011 through June 9, 2011.
49. Approve .80 Full-Time Equivalent (FTE) for a temporary Site Technology Coordinator at Lone Hill and Ramona Middle Schools beginning January 24, 2011 through June 9, 2011.
50. Approve 1.0 Full-time Equivalent (FTE) for temporary Teacher for Spring Kindergarten Class beginning January 2011 through June 2011.

## **SUPERINTENDENT**

51. Accept with thanks the donation of gifts valued at \$100.00 as determined by the donor and in accordance with Education Code 35273 and send letters of appreciation to donors on behalf of the Board of Education and staff.

## **10. DISCUSSION/ACTION AGENDA**

## **BUSINESS SERVICES**

1. Approve First Interim Financial Report as of October 31, 2010, as presented with a Positive Certification.

Disposition

Moved	_____
Second	_____
Aye	_____
No	_____

## **SUPERINTENDENT**

1. Reaffirm the District Focus Areas and Goals for the development of the 2011-2012 District budget.

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

2. Call for nominations for California School Boards Association Delegate Assembly.

Nominee(s): \_\_\_\_\_

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

## **STUDENT DISCIPLINARY ACTION**

1. Student Disciplinary Action Pursuant to Education Code #48900 (b), (c), (j) and #48915 (b)(2). Recommendation that student #20601332 be re-admitted to the student's school of residence within the Bonita Unified School District for the 2010-2011 school year.

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

2. Student Disciplinary Action Pursuant to Education Code #48900 (a)(2), (k). Recommendation that student #94000763 be expelled for the remainder of the fall semester 2010 through the spring semester 2011 with placement in a Community Day School or Alternative School outside the Bonita Unified School District.

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

3. Student Disciplinary Action Pursuant to Education Code #48900 (k) and #48915 (a)(5). Recommendation that student #92004525 be expelled for the remainder of the fall semester 2010 through the spring semester 2011 with placement in a Community Day School or Alternative School outside the Bonita Unified School District.

Disposition	Moved	_____
	Second	_____
	Aye	_____
	No	_____

## **11. REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC**

This is an opportunity for the public to address the Board on non-agenda items. No action can be taken on non-agenda items (Board Policy 9055). Individual speakers may be allowed up to five (5) minutes to address the Board on any non-agenda item. The Board reserves the right to limit the time on a non-agenda item. Prior to addressing the Board, please fill out the "Request to Address the Board" card, which may be picked up from Barbara Litwin, Senior Executive Assistant to the Superintendent.

Any person addressing the Board should first state their name, association with the District and address. At this time, the Board wishes to recognize:

Community (Individuals Having Completed Request to Address Board Card)  
Parent Teacher Association (PTA)  
Bonita Unified Teachers Association (BUTA)  
California School Employees Association (CSEA)  
Bonita Unified Management Team (BUMT)

**12. COMMUNICATIONS-BOARD/SUPERINTENDENT**

Report From Members of the Board

Report From the Superintendent

**13. FUTURE MEETING DATES**

Regular Meeting on Wednesday, January 12, 2011 at 7:00 p.m. at Education Center, 115 West Allen Avenue, San Dimas.

**14. ITEMS FOR FUTURE AGENDAS**

**15. ADJOURNMENT**

Respectfully Submitted

Gary Rapkin, Ph.D.  
Superintendent

**Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office at 909-971-8200, extension 5101.**